



**For Safety, Health, Environmental and  
Industrial Hygiene Professionals**

[www.chisafetyconf.org](http://www.chisafetyconf.org)

**Conference Expo September 16, 2026**



**American Society of Safety  
Professionals**

- Northeastern Illinois
- Three Rivers
- Greater Chicago



**Alliance of Hazardous  
Materials Professionals**

- Chicago Chapter



**Occupational Safety &  
Health Administration**



**American Industrial Hygiene  
Association**

- Chicago Section



**Location:**

NIU-Naperville Center  
1120 E. Diehl Road  
Naperville, IL 60563  
630-577-9101

## **A. Conference Sponsorship**

The **Chicagoland Safety, Health & Environmental Conference** (CSHEC) is sponsored by the Northeastern Illinois Chapter - ASSP; the Three Rivers Chapter – ASSP; the Greater Chicago Chapter-ASSP; Chicago Local Section of the AIHA; the Chicago chapter of the Alliance of Hazardous Materials Professionals and in cooperation with the Occupational Safety & Health Administration.

## **B. Site**

### **Conference Location:**

Northern Illinois University  
CSHEC  
Naperville Campus  
1120 E. Diehl Road  
Naperville, Ill 60563-9347

### **Registration Address:**

Northern Illinois University  
Outreach Registration  
DeKalb, IL 60115-2854  
(815) 753-6900 Fax  
**DO NOT** send to National ASSP

## **C. Exposition Hours** *(Note: Exposition is One Day Wednesday, 09/16/26)*

**Business Expo Set-Up Hours:**

8:00 am – 9:30 am

**Business Expo Date & Hours:**

10:00 am – 4:30 pm

**Business Expo Break-Down:**

4:30 pm – 6:00 pm

*(Please do not break down before 4:30 pm)*

***All displays must be set-up by 9:30 am, Wednesday, September 16<sup>th</sup>!***

*We encourage you to set up as soon as possible.*

*All exhibitors must register and check in prior to set up, please see registration procedure.*

***No Exhibitor WALK-INS will be allowed to participate!***

**THERE WILL BE A MANDATORY EXHIBITORS MEETING AT 9:30 AM INSIDE THE EXHIBIT HALL.**

## **D. Exhibitor Registration Form - Payment must be received at the time of registration**

The Exhibitor Registration Form must be received online at [www.chisafetyconf.org](http://www.chisafetyconf.org) with full payment, information on product/services to be displayed and official signature by September 1, 2026.

It is necessary to complete and return the Exhibitor Registration Form to the NIU Registrar's office. The form can also be downloaded from the conference website: [www.chisafetyconf.org](http://www.chisafetyconf.org). Credit card payments must be made on-line, but all corporate checks must be mailed to Northern Illinois University, Outreach Registration, DeKalb, IL 60115. If paying with a Purchase Order, fax registration form, P.O. and W9 to (815) 753-6900.

Once payment is received by NIU Outreach Services-Registration in DeKalb, the Terms and Conditions outlined in this packet shall constitute a binding contract. Each Exhibitor will receive confirmation of registration from the **NIU Registrar's office**. **It is each Exhibitor's responsibility to confirm their registration with NIU prior to Sept. 14<sup>th</sup>.**

## **E. Booth Attendee Registration**

As an Exhibitor, you are limited to two individuals at your booth (2 meal tickets are included). If you are registering your company for a booth, but will not be the attendee, please be sure that all booth attendees are given and read the vendor requirement information.

Additional booth attendees, including name badges and meal tickets, may be purchased during the registration process at a cost of \$50 each. Please complete the "Additional Registrants" section on the Exhibitor Registration Form if you wish to include additional individuals assisting with your exhibitor booth.

## **F. Name Badges**

Name badges are required for anyone entering the Expo. Two badges are included with each paid exhibitor registration.

## **G. Eligibility**

A primary purpose of the CSHEC Expo is to promote your products for the safety, health and environmental industries. Exhibitors are encouraged to display a broad spectrum of their EHS product lines with particular emphasis on new features and advanced technology.

## **H. Sales**

Not a Sales Facility: This exhibit is not to be operated as a sales facility for exhibitors or patrons. Exhibitors shall not actively solicit visitors for sales or orders but may furnish visitors with a price list for their products or services and indicate on such list that visitors may purchase Exhibitors' products or services after the expo.

However, in order to stimulate interest in the safety, health and environmental industry in general, Exhibitors shall be permitted to take unsolicited orders for the sale of their products or services at the show as long as no cash is received, or credit extended, or product exchanged at the time the order is taken.

## **I. Space Equipment**

Standard booth equipment will be supplied to all Exhibitors. Standard equipment includes **one (1) 6' x 30" covered and skirted table, two chairs and a trash can.** Exhibits shall not obstruct the view of adjoining exhibits nor be operated in any manner objectionable to other exhibitors. All lighting within the exhibit must be arranged and operated so as not to be distracting to adjacent exhibits. Sound devices operated in an objectionable manner in the opinion of the CSHEC Steering Committee Chair shall be prohibited. All booths will be confined to a maximum height of 8'.

## **J. Space Assignment**

**ALL BOOTHS WILL BE ASSIGNED BY THE CSHEC STEERING COMMITTEE CHAIR ONE WEEK PRIOR TO THE CONFERENCE.** Information regarding location will be available at the conference registration booth. Please make sure to provide any exhibitor booth request on your registration form; e.g. electricity needs, or direct competitors you would prefer not to be located near.

## **K. Decoration Materials**

All materials used for decorative purposes shall be non-flammable and are subject to approval by the CSHEC Steering Committee Chair. Crepe paper, corrugated paper, cardboard or other combustible materials shall be prohibited. Explosive and flammable materials which conflict with NIU or the Fire Department rules shall not be permitted.

## **L. Breaks and Lunch**

In an effort to maximize foot traffic to the expo, breaks and lunch will be served inside the Exhibit Hall. Tables will also be available in the hall for attendees to use while taking breaks and eating lunch.

## **M. Lead Generation**

The CSHEC Steering Committee recognizes the importance of lead generation for its expo vendors, but also respects the confidentiality of conference attendee's private information. All vendors with a paid registered booth will receive a list of all conference attendees that *have agreed* to share their contact info.

All registered conference attendees will be given a name tag that includes the attendees name, company name, and email address. It is the responsibility of each vendor to capture this information as they see fit for future lead generation. Attendees also have the right to share their information with vendors as they so choose.

## **N. Cancellation/Reduction By Exhibitor**

- Notification of cancellation or reduction of booth space must be received in writing by NIU Outreach Services Registration office in DeKalb, IL.
- Cancellations/reductions received on or before Wednesday, August 20, 2026 are entitled to a refund minus a processing fee of 25% for unused booth space.
- Cancellations/reductions received after August 20, 2026 are not entitled to a refund and the exhibitor shall remain liable for unused booth space.

In the case of the Exhibitor not occupying booth space by 9:30 am, the Steering Committee Chair may authorize Conference Sponsors to occupy or reassign the booth space in such a manner as it may deem best for the show without, in any way, releasing the Exhibitor from any liability.

## **O. Registration Procedure and Location**

**ALL exhibitors must complete the EXHIBITOR REGISTRATION FORM and must register online with a credit card. If paying with a purchase order, fax registration form, PO, and W9 to 815-753-6900 and mail registration form and check to Northern Illinois University, Outreach Registration, DeKalb, IL 60115.**

All exhibitors must be registered and check in prior to 9:30 am! Expo check-in on Wednesday, September 16<sup>th</sup> will be located in the NIU Naperville main lobby area from 7:30 am – 9:30 am.

*Please note – pre-paid name badges are required to enter the expo area on Wednesday.*

***Each individual participating in your booth must register at the exhibitor registration booth noted above.***

**P. Insurance and Liability**

The Exhibitor shall be fully responsible for and hereby releases the Conference Sponsors from any claims, liabilities, losses, damages or expenses relating to or arising from an injury to any person, or any loss of or damage to property where such injury, loss, or damage is incident to, arises out of, or is in any way connected with exhibitor's participation in the Expo. The Exhibitor shall protect, indemnify, hold harmless and defend the Conference Sponsors, its officers, directors, agents and employees against all claims, liabilities, losses, damages and expenses, including reasonable attorney's fees and costs of litigation arising in any manner, directly or indirectly, from Exhibitor's participation in the Expo; provided that the foregoing indemnification shall not apply to injury, loss or damage caused by or resulting from the sole negligence of the Conference Sponsors, its officers, directors, agents or employees. It is the Exhibitor's sole responsibility to obtain, at his own expense, any or all licenses and permits to comply with all federal, state and local laws and City of Naperville ordinances for any activities conducted in association with or as part of the Expo.

The Conference Sponsors will provide the services of the NIU Security Unit during the periods of installation, expo and dismantling and Exhibitor agrees that the provision of such service constitutes adequate discharge of all obligations of the Conference Sponsors, their officers, directors, agents, contractors and employees, to supervise and protect Exhibitor's property within the Expo. The Conference Sponsors will not insure Exhibitor's property or assume responsibility of liability for any theft, damage or loss by any cause of property of the Exhibitor, his agents or employees, not for any injury that may occur to the Exhibitor, his agents or employees. Each Exhibitor is responsible for obtaining, for its protection and entirely at its expense, such property insurance for its exhibit and display material the Exhibitor deems appropriate. Any policy providing such property insurance must contain an express waiver by the Exhibitor's insurance company of any subrogation as to any claims against the Conference Sponsors, their officers, directors, agents or employees.

***The Conference Sponsors will not be responsible for any lost or stolen items.***

***Small equipment and marketing items should be set out only during show hours to avoid the possibility of being lost or stolen.***

**Q. Electricity**

Electricity shall be provided at no additional cost **if requested**. Please indicate on Exhibitor Registration Form your electrical needs. The Conference Sponsors reserve the right to place exhibitors next to the nearest electrical outlet as possible. Only approved power strips and approved extension cords will be allowed and must be provided by the exhibitor.

**R. Business Center**

The NIU Business Center is available to receive faxes or to run limited copies. The Conference Sponsors are not responsible for any costs incurred. All charges will be the responsibility of the individual requesting the service and will be billed directly to the individual.

**S. Exhibitor Prize/Raffle for Conference Participants**

In order to attract attention to their products and/or services each exhibitor is permitted to conduct a prize/raffle drawing for conference participants as they see fit. Exhibitors are

responsible for collecting participant information for the drawing, notifying winners, and delivering prize(s) to the winner. There is no general drawing held after the expo.

#### **T. Advertising Opportunity for Exhibitors**

The CSHEC Steering Committee Chair will provide various avenues of advertising and marketing for the expo vendors. Advertising and marketing will consist of the vendor's logo on the conference website, table signage throughout each day of the conference that includes the vendors logo, website and booth number, along with a scrolling vendor logo slide show. Each expo vendor must provide a JPEG, BMP, GIF, PDF, or TIFF file of their logo to Kristine Tiangco ([Kristine.tiangco@thermofisher.com](mailto:Kristine.tiangco@thermofisher.com)) by **August 30<sup>th</sup>, 2026** that will be used to prepare the final advertising and marketing. Vendors may also provide their own advertising artwork, suitable to fit a 5" x 7" frame.

#### **U. Session Sponsorship**

The CSHEC Conference offers 50+ learning session opportunities over three (3) days. Vendors looking to expand their exposure over these days may sponsor learning sessions. For a \$50.00 per session sponsorship, vendors will have the opportunity to present a 2-minute (maximum) introduction of their company (in-person or scripted), and signage in the location of the session with the vendor's logo, website and expo booth number. Session sponsorships are limited to three (3) vendors per session. See the Session Sponsorship packet for more information.

## ***Chicagoland Safety, Health & Environmental Conference***

### ***Expo Fee Schedule***

| <b>EXHIBITOR</b>                                                              | <b>2026 Fee Schedule</b> |                                                                                                                                                                                       |
|-------------------------------------------------------------------------------|--------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Exhibitor booth, 9' x 6', two booth attendees (lunch included) (36 available) | \$700                    | <b>Send Boxes for delivery (after 9/12/25 to:<br/>NIU-Naperville Campus<br/>1120 East Diehl Road<br/>Naperville, IL 60563<br/><br/>ATTN: CSHEC Expo<br/>Site Phone (630) 577-9101</b> |
| <b>Extra Exhibitor Badge (per person, lunch included)</b>                     | <b>\$50</b>              |                                                                                                                                                                                       |
| Lobby Booth location, two booth attendees (lunch included) (10 available)     | \$825                    |                                                                                                                                                                                       |

# Chicagoland Safety, Health & Environmental Conference

**NIU Program #20012**

## Exhibitor Registration Form – Register before 9/1/2026!!!

There will be limited space for the Conference Expo, so early registration is advised. Please indicate below any possible direct competitors that you prefer not to display near. Spaces will be assigned by the Conference Committee Chair one week prior to the Conference & Exposition, so please don't call ahead for your assigned booth location.

1) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

2) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Title(s): \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ FAX: \_\_\_\_\_

Email Address: \_\_\_\_\_ Web-Site: \_\_\_\_\_

Type of Business: \_\_\_\_\_

Direct Competitors: \_\_\_\_\_

**Additional Registrants (\$50.00 per additional registrant):**

3) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

4) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

5) First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

**Electrical Needs:** ☐ Yes ☐ No If yes, please indicated needs: \_\_\_\_\_

*Electrical power cords & strips are the registrant's responsibility. Only approved power cords or power strips are to be used.*

Exhibit space is limited to 9' w x 6' d. Please indicate if table top display or floor display: ☐ Table ☐ Floor Display

No. of Spaces Desired:

Amount Enclosed:

\_\_\_\_\_ 9'X 6' spaces (\$700.00)

\_\_\_\_\_ Lobby Display (10 available to first registrants, \$825 each)

**Additional Badges (\$50.00 per person covers booth attendance and lunch):**

No. of People \_\_\_\_\_ X \$50.00 =

**Total Amount Enclosed**

**Payment Type:** ☐ Personal Check

☐ Company Check

☐ Cashier's Check

**Credit Cards:** ☐ Visa ☐ MasterCard ☐ Discover ☐ AMEX Card number: \_\_\_\_\_

**Exp Date:** \_\_\_\_\_ **Name on card:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

**CVV Number:** \_\_\_\_\_

**Please Send Registration Form and Payment to: University Outreach – Registration, Northern Illinois University, DeKalb, IL 60115-2854 or Fax to 815-753-6900; Phone 800-345-9472; & Email [outreachregistration@niu.edu](mailto:outreachregistration@niu.edu)**

# Chicagoland Safety, Health & Environmental Conference

**Exhibitor Reminder – Please keep for your file!**

**Address:**

NIU-Naperville, 1120 East Diehl Road, Naperville, IL 60563  
Front Desk Phone: 630-577-9101

**Boxes to be sent:**

Use the address above with: **Attention: CSHEC Expo**

Ship for arrival on September 14<sup>th</sup> or 15<sup>th</sup> – NIU will not accept deliveries prior to this date.

**Set-up:** 8:00 am – 9:30 am on Wednesday, September 17, 2025

**Vendor Meeting:** September 16, 2026, 9:30 am - **Mandatory**

**Loading Dock:** East side of building

**Parking:** Plentiful on the east, west and south sides of the building.

**Hotels:** [www.chisafetyconf.org](http://www.chisafetyconf.org) or The NIU site:  
[http://www.niunaperville.niu.edu/outreach/outreachcenters/niu\\_naperville/hotels.shtml](http://www.niunaperville.niu.edu/outreach/outreachcenters/niu_naperville/hotels.shtml)

**Exhibit Times:** Wednesday, September 16, 2026: 10:00 am – 4:30 pm

**Tear Down:** Wednesday, September 16, 2026: 4:30 pm – 6:00 pm

**To Do:**

- 1) Submit your company logo or artwork electronically (in JPEG, BMP, PDF, GIF or TIFF) to [Kristine.tiangco@thermofisher.com](mailto:Kristine.tiangco@thermofisher.com) or [exhibitors@chisafetyconf.org](mailto:exhibitors@chisafetyconf.org) by August 30, 2026.
- 2) Send any questions to [exhibitors@chisafetyconf.org](mailto:exhibitors@chisafetyconf.org) or [Kristine.tiangco@thermofisher.com](mailto:Kristine.tiangco@thermofisher.com)
- 3) Provide a list of any competitor(s) that you prefer to not be located near inside the Exhibit Hall or any special requests for the Steering Committee Chair's consideration.